

# Avaya IP Office Essential Edition

## 46xx Type Phone Network Setup

### Telquest Tech Support

Setting up 4600 type phones to communicate with the IP Office Essential KSU (6.1 & Higher)

Plug the network cable into the phone. This is an IP Phone. It does not plug into the KSU.  
If you don't have a POE Data Switch, you will need to order a power supply for the phone.

When the display on the phone says “\* to program”, press the \* (STAR) on the dial

If it says “Enter code:” try entering 27238 and then press # (POUND) on the dial

You will see the following info in the *LCD*:

*Phone* = Enter the IP Address you want to give the phone followed by a # (POUND)  
Use the \* (STAR) button for decimal points.

*CallSv* = Enter the IP Address of the IP Office KSU followed by a # (POUND)

*CallSvPort* = 1719 The port to communicate on. - Just press # (POUND)

*Router* = The IP Address of the network router followed by a # (POUND)

*Mask* = The Subnet Mask followed by a # (POUND)

*FileSv* = Usually the IP Address of the IP Office KSU followed by a # (POUND)

*802.1Q* = Auto - Just press # (POUND)

*VLAN ID* = If you are on a VLAN, then enter it here  
If VLAN is not used, just press # (POUND)

*Save new values?*

*Press # for YES*